



<https://www.invoay.com/job/assistant-accountant-delhi/>

Assistant Accountant – Delhi

Responsibilities

Excellent Tally Skill
Excel and regulatory requirements of GST
Accounting skill
Excellent skills in filing returns, data entry, computation of income etc.
Skill and understanding in processing transactions, reconciling bank statements, calculating tax payments & updating ledgers.
Ability and skills in audits, fact checks & resolving discrepancies

Key Skills

Account Management

Qualifications

Commerce graduate with a minimum of 1 years of experience
Good in accounting
Good Knowledge of tally

Hiring organization

Invoay Software

Employment Type

Full-time

Job Location

Delhi

Date posted

14 August 2019